

Minutes of the Meeting of the Board of Trustees of the Kaleden Irrigation District held on Monday, April 08, 2019 at 7:00 P.M. at the Kaleden Irrigation District Office.

In attendance were: Chair, Mike Gane, Trustees, Bruce Shepherd, Steve Arstad, Dave Libby and Kevin Larson via conference call, Administrator, Cheryl Halla, and Manager, Taylor Dean. Absent: none.

The regular Board meeting was called to order at 7:00 P.M.

1. ADOPTION OF MINUTES:

- 1.1.** The minutes from the meeting held on March 11, 2019 were adopted, with an amendment that Kevin Larson attended via conference call, on motion of Dave Libby, seconded by Bruce Shepherd.

Carried.

2. LATE ITEMS for the AGENDA: Added under Bylaws, 7.2 Bylaw No. 409.

3. BUSINESS ARISING from the minutes AND UNFINISHED BUSINESS:

- 3.1 Water Compliance Plan:** Noted that Larratt's water testing should be completed by May. We are awaiting contact from UES Engineering with respect to programming the Scada system for turbidity reporting.

- 3.2 KVFD Transfer of Lot 138:** The draft safekeeping agreement prepared by the RDOS legal counsel, between the KID/RDOS was reviewed by Trustees. After discussion it was moved by Bruce Shepherd, seconded by Kevin Larson to proceed with signing the agreement.

Carried.

- 3.3 Latecomer Agreement for the Lakehill Upgrade:** tabled until the May meeting.

- 3.4 Skaha Matters Article:** After discussion, it was agreed to amend the draft article prepared by Bruce Shepherd and focus on our watering restrictions for the May issue.

- 3.5 Sickle Point Subdivision:** The Class D Estimate, Revision No. 3 from T.R.U.E. Engineering for the Sickle Point subdivision, to create a five lot strata development, was reviewed. It was noted that comments and concerns regarding the septic system should be relayed to Interior Health Authority. Noted that Heather Larratt reviewed the proposal with respect to our Intake Protection Zone. Moved by Dave Libby, seconded by Steve Arstad, that the revised Class D Estimate, along with capital fees, latecomer fees, and admin fee, can be relayed to the developer, as well as the engineering fees outlined in their task fee schedule which are required on deposit in order to proceed further.

Carried.

- 3.6 Signage for Intake Protection Zone:** Agreed to proceed with making an application for a community grant through the RDOS for the installation of the IPZ signage. The project is estimated to be at a cost of \$1,500. Bruce Shepherd will obtain quotes for materials and installation for completion of the application.

- 3.7 Water Supply Association Workshop Re-cap:** Cheryl, Bruce and Taylor provided a re-cap of the workshop presentations and topics. Agreed to forward Heather Larratt's presentation to trustees.

- 3.8 Government Grant Funding Initiative:** Resident Doug King has requested that the KID solicit other improvement districts in the area for support on lobbying for a policy change that would allow access to government funded grants. Taylor to draft a letter and send it to Trustees for review. The link to the *Local Government Grants Act* to be forwarded to Trustees as well. It was agreed to request that if Subrina Monteith, RDOS director, attends the UBCM conference in the fall, that she has an opportunity to meet with Provincial officials on the matter.

4. PETITIONS AND DELEGATIONS: None.

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5. CORRESPONDENCE:

- 5.1 Regional District of Okanagan Similkameen: Bylaw Referral X2019-005-ZONE** for amendments to the electoral Area Zoning Bylaws to update the regulations related to “home industry” and “home occupation” and cannabis production. Moved by Bruce Shepherd, seconded by Dave Libby to respond that our interests are unaffected by the bylaw referral.

Carried.

6. REPORTS: (refer to reports attached)

- 6.1 Accounts for Approval:** Moved by Steve Arstad, seconded by Bruce Shepherd that the accounts be approved as presented.

Carried.

- 6.2 Super's / Manager's Report: (see attached reports for full details):** Taylor provided a recap.

- 6.3 Water Quality Report:** See attached report for March 2019. Consumption for March was 1,707,300 US Gal. less than in 2017. No concerns or complaints received. It was requested that we include turbidity readings next to the chlorine residual readings in the monthly report.

7. BYLAWS:

- 7.1 Latecomer Bylaw:** Tabled until next meeting.

- 7.2 Bylaw No. 409:** The “2019 Safekeeping Agreement for a Duplicate Certificate of Title for Lot 138, DL 106s, SDYD, Plan 719 Bylaw”.

First reading of Bylaw No. 409 was held. Moved by Bruce Shepherd, seconded by Steve Arstad, that Bylaw 409 be adopted as read.

Carried.

After second and final reading, moved by Steve Arstad, seconded by Dave Libby, that Bylaw No. 409 be adopted as read.

Carried.

8. RESOLUTIONS: None.

9. NEW BUSINESS:

- 9.1 AGM Planning:** The AGM is scheduled for Thursday, April 25, 2019 at the Kaleden Hall. The Chair will provide a presentation from the Trustees; Taylor will provide a report on operations, and Cheryl will be providing a Financial Statement review, including a summary of funds.

- 9.2 Mileage Allowance:** The last rate setting by Trustees was in 2013 at .52 per km. Moved by Bruce Shepherd to follow BC GEU Guidelines on the rates for mileage re-imbursement at .54 per km. Seconded by Dave Libby.

Carried.

- 9.3 Casual Labour Rate / Superintendent's Pay Rate:** the following pay rates were discussed: Chair, Mike Gane removed himself from the discussions and decisions on the rates.

- a) Casual Labour Rate: Agreed that the casual labour rate will remain status quo at \$20 /hour.
- b) Relief Superintendent Rate: Moved by Steve Arstad, seconded by Dave Libby that persons filling in as relief superintendent when necessary, be paid at the superintendents rate of pay.

Carried.

- c) Superintendent's Rate of Pay: Mike Snair recently received his Water Treatment Level Two Certification, as required by IHA on our Operating Permit. After discussion, it was moved by Dave Libby, seconded by Steve Arstad that Mike Snair's rate of pay be increased to \$32.50 / hour, effective March 22, 2019 (certification date).

Carried.

9. New Business Cont'd:

9.4 Boat Wash Station / Catch Basins at Kaleden Park: Noted that the RDOS has contracted a company to do some upgrading of the Kaleden Park, with little to no consultation with the District. Trustee Bruce Shepherd had voiced his concerns to the RD at the last Open House, regarding drainage off the park parking lot, and a proposed boat wash station, whereby possible contaminants could wash into the lake. After our concerns were heard, modifications were made to the plans for both the parking lot and boat wash station. Reference was made to the new Community website, and the opportunity for several groups to post their current projects and activities, which would allow co-ordination with other agencies. The installation of our proposed IPZ signs will also be a benefit in educating the public.

The Chair agreed to clarify whether the Economic Stability Dividend, which was part of the BCGEU agreement from 2015-2019, is continuing as part of the new BCGEU wage agreement.

- 10. Next Meeting Date:** The next regular Board meeting was scheduled for Monday, May 6, 2019.
- 11. ADJOURNMENT of Regular Meeting:** Moved for adjournment at 9:17 P.M. on motion of Steve Arstad.